

**SOMERSET TOWNSHIP
BOARD OF SUPERVISORS
AGENDA - ORGANIZATION
JANUARY 5, 2026 at 6:30pm**

- _____ **Call to Order by Board Member** (Time: _____p.m.)
_____ **Pledge of Allegiance**
_____ **Roll Call:** _____Mr. Bockstoece _____Mr. Kearns _____Mr. Lohr _____Mr. Myers _____Mr. Wilttrout
_____ **Resignation of Paul Myers from Board of Auditors**
_____ **Public Comment Agenda Items**

_____ **Chairman**
Motion _____, 2nd _____, 3rd _____ to appoint _____ as Chairman of the Board of Supervisors.
Vote: _____Yes _____No _____Abstain _____

_____ **Vice Chairman**
Motion _____, 2nd _____, 3rd _____ to appoint _____ as Vice Chairman.
Vote: _____Yes _____No _____Abstain _____

1. **Secretary/Treasurer**
Motion _____, 2nd _____, 3rd _____ to appoint _____ as Secretary/Treasurer and set Treasurer's bond at _____.
Vote: _____Yes _____No _____Abstain _____

2. **Solicitor**
Motion _____, 2nd _____, 3rd _____ to appoint _____ as Solicitor.
Vote: _____Yes _____No _____Abstain _____

3. **Zoning Hearing Board Solicitor**
Motion _____, 2nd _____, 3rd _____ to appoint John Petrisek as Zoning Hearing Board Solicitor.
Vote: _____Yes _____No _____Abstain _____

4. **New Business**

A. Resolution 1 of 2026 – Schedule of Fees
Motion _____, 2nd _____, 3rd _____ to adopt the fee schedule as set forth in R1 of 2026.
Vote: _____Yes _____No _____Abstain _____

B. Resolution 2 of 2026 – Emergency Management Coordinator
Motion _____, 2nd _____, 3rd _____ to appoint Ron Sicchitano Jr. as EMC at rate of \$1000.00/yr as set forth in R2 2026
Vote: _____Yes _____No _____Abstain _____

C. Resolution 3 of 2026 – Fire Protection Agreements (2025 through 2029)
Motion _____, 2nd _____, 3rd _____ to adopt agreements designating Ellsworth VFD, Fallowfield VFC, Valley Inn VFD, North Strabane Township VFD and Bentleyville VFD also known as Somerset Township Fire Protection Group, as the firefighting, vehicle rescue/extrication entity for Somerset Twp as set forth in R3 of 2026.
Vote: _____Yes _____No _____Abstain _____

D. Volunteer Fire Relief
Motion _____, 2nd _____, 3rd _____ to set distribution for Volunteer Fire Relief of 2026.
Vote: _____Yes _____No _____Abstain _____

E. Appointment of CPA for 2025 Audit

Motion____, 2nd____, 3rd____ to appoint Turnley Robertson & Assoc., CPA, to perform annual audit for 2025.

Vote:____Yes____No____Abstain_____

F. Diesel Fuel

Motion____, 2nd____, 3rd____, to authorize bid advertisement for Diesel Fuel.

Vote ____Yes____No____Abstain_____

G. Anti-Skid, Stone, Pipe, Inlets, and Asphalt

Motion____, 2nd____, 3rd____, to authorize bid advertisement for Anti-Skid, Stone, Pipe, Inlets, and Asphalt.

Vote:____Yes____No____Abstain_____

H. Update Hard Surface Restoration Requirements for Street Openings

Motion____, 2nd____, 3rd____ to approve update.

Vote:____Yes____No____Abstain_____

I. Amend Employee Policy Manual to include update of office hours

Motion____, 2nd____, 3rd____ to amend Employee Policy Manual.

Vote:____Yes____No____Abstain_____

J. Cellular Phone Stipend

Motion____, 2nd____, 3rd____ to set cellular phone stipend.

Vote:____Yes____No____Abstain_____

ORGANIZATION

5. Director of Public Works

Motion____, 2nd____, 3rd____, to appoint_____as Director of Public Works.

Vote:____Yes____No____Abstain_____

6. Roadmaster

Motion____, 2nd____, 3rd____ to appoint_____as Roadmaster.

Vote:____Yes____No____Abstain: _____

7. Code Enforcement Officer/Zoning Officer

Motion____, 2nd____, 3rd____ to appoint_____as Code Enforcement/Zoning Officer.

Vote:____Yes____No____Abstain_____

8. Building Code Official

Motion____, 2nd____, 3rd____ to appoint_____as Building Code Official.

Vote: ____Yes____No____Abstain_____

9. Animal Control

Motion____, 2nd____, 3rd____, to appoint Kym Secreet as Animal Control Officer at rate of \$450.00/month.

Vote: ____Yes____No____Abstain_____

10. Act 511 Tax Collector

Motion____, 2nd____, 3rd____, to appoint Joseph G. Malisky as Tax Collector and set Tax Collector bond at_____

Vote: ____Yes____No____Abstain_____

11. **EIT/LST Collector**
Motion ___ 2nd ___ 3rd ___ to appoint Keystone Collections Group to collect Earned Income/Local Services Tax
Vote: ___ Yes ___ No ___ Abstain _____
12. **Vacancy Board**
Motion ___, 2nd ___, 3rd ___ to appoint _____ as Vacancy Board member.
Vote: ___ Yes ___ No ___ Abstain _____
13. **Zoning Hearing Board (3-year term 2026 thru 2028)**
Motion ___, 2nd ___, 3rd ___, to appoint _____ to the Zoning Hearing Board.
Vote ___ Yes ___ No ___ Abstain _____
14. **Board of Auditors (2-year term 2026 thru 2027 to complete remainder of Paul Myers term).**
Motion ___, 2nd ___, 3rd ___, to appoint _____ to the Board of Auditors.
Vote: ___ Yes ___ No ___ Abstain _____
15. **Engineer**
Motion ___, 2nd ___, 3rd ___ to appoint _____ as Township Engineer.
Vote: ___ Yes ___ No ___ Abstain _____
16. **Washington County Sewage Council**
Motion ___, 2nd ___, 3rd ___ to appoint _____ as representative to Washington County Sewage Council.
Vote: ___ Yes ___ No ___ Abstain _____
17. **Depository**
Motion ___, 2nd ___, 3rd ___, to appoint Charleroi Federal Savings and Pennsylvania Local Government Investment Trust as bank depositories.
Vote: ___ Yes ___ No ___ Abstain _____
18. **Meeting Dates**
Motion ___, 2nd ___, 3rd ___, to approve holding regular monthly meetings _____ and authorize Public Notice of 2026 meeting dates.
Vote: ___ Yes ___ No ___ Abstain _____
19. **Wages**
Motion ___, 2nd ___, 3rd ___, to set Full Time Employee wages at ___ per hour.
Vote: ___ Yes ___ No ___ Abstain _____
- Motion ___, 2nd ___, 3rd ___, to set Part Time Employee wages at ___ per hour.
Vote: ___ Yes ___ No ___ Abstain _____
- Motion ___, 2nd ___, 3rd ___, to set Zoning Hearing Board Members compensation at \$25.00/hearing.
Vote: ___ Yes ___ No ___ Abstain _____
- Motion ___, 2nd ___, 3rd ___, to set Auditors compensation at \$25/meeting.
Vote: ___ Yes ___ No ___ Abstain _____
- Motion ___, 2nd ___, 3rd ___, to set the Tax Collectors commission at 4% Discount 5% Face.
Vote: ___ Yes ___ No ___ Abstain _____

20. Employee Benefits

Motion____, 2nd____, 3rd____, to continue the State Aid Non-Uniform Pension at 9% of gross wages.

Vote:____Yes____No____Abstain_____

21. Business Mileage

Motion____, 2nd____, 3rd____, to set mileage at 2026 IRS rate for use of personal vehicle (72.5 cents/mile).

Vote____Yes____No____Abstain_____

22. Advertise for part-time/full-time laborers, secretary, and manager

Motion____, 2nd____, 3rd____, to approve advertisements.

Vote:____Yes____No____Abstain_____

23. Approval of Minutes

Minutes of December 10, 2025 Meeting.

Motion____, 2nd____, 3rd____to approve minutes.

Vote:____Yes____No____Abstain_____

24. Approval of Checks, Warrants & Transfers

And any other necessary transfers.

*Approve payment of invoices due prior to next scheduled meeting

Motion____, 2nd____, 3rd____

Vote:____Yes____No____Abstain_____

25. Public Comment Non-Agenda Items

26. Adjournment

Motion____, 2nd____, 3rd____(Time_____)

Vote:____Yes____No____Abstain_____